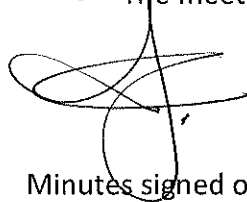


## MINUTES OF THE ALLIANCE ANNUAL EXECUTIVE BOARD MEETING

MONDAY 10<sup>TH</sup> APRIL 2017

**PRESENT:** John Falkner-Heylings – Director Clinical Studies  
Janet Taylor – Managing Director & Registrar  
Gilly Taylor-Munt – Development & Compliance Director

- The Executive welcomed GTM back after a long term absence due to ill health. GTM assured the executive that she was fully recovered and thanked the executive for all the support shown.
- JT reminded the executive that the reason that the annual board meeting was delayed was due to GTM's absence and all agreed that GTM had been kept up to date by regular updates from both the college and the Alliance.
- JFH asked that it be formally noted that the Alliance was now the accrediting body for the practical training element of the college courses and that the first audit had been carried out. The audit result was passed in all areas and showed that all compliances were in place and carried out by tutors and the support administration staff.
- GTM informed the executive of the diary dates for the ISO 2001:2015 Audit and also the deadline for the renewal application for the PSA. Dates were duly noted.
- JT confirmed to the executive that the short term and mid-term plans for the Alliance were ahead of schedule and that the company profits had increased on the previous 2 years after the reorganisation and investment. JT confirmed that the year-end accounts for 2016 were now with the accountants and a date with the accountants had to be set for them to present the final accounts on completion. Plans for the next financial year and budgets were discussed and agreed upon.
- JT explained to the board that it had become necessary to relocate the Annual Conference and Autumn Conference due to the fact that the Alliance had outgrown its present venue, The Windmill Golf & Spa Hotel, Coventry. A new venue had been located and the first meeting would be the Autumn 2017 Conference.
- JT further confirmed that Mrs Christine Braithwaite of PSA had very kindly agreed to open the Spring Conference in May. Numbers to date showed an increase on last year and stood at 487 to date.
- The meeting was closed and the date for the next meeting would be scheduled for October 2017.



Minutes signed off by J Taylor MD & Registrar

Copies to GTM: JFH