

ALLIANCE ANNUAL DIRECTORS AND SHAREHOLDERS BOARD MEETING

26TH MARCH 2019

ATTENDEES: M John Falkner-Heylings, Director Clinical Studies
Mrs Janet Hillam, Managing Director & Registrar
Mrs Gilly Taylor-Munt, Business Development & Compliance Director

JFH & JEH welcomed GTM back after her long illness and convalescence.

GTM confirmed that the annual ISO 9001:2015 audit will take place at the Alliance head offices on Thursday 11th May.

JEH updated the Board on the 2018 financial statement in readiness for the accounts to be prepared by the companys' accountants. It was agreed that the financial forecast was good.

The Board discussed the current 5 year plan and agreed that the timelines had been met and then discussed the planning stages for the next 5 years.

JEH gave an update on the Accredited Register Collaborative meeting which took place on 12th March at America House, London. The minutes of the meeting were discussed as well as the Collaborative Consensus Statement. Following the Collaborative meeting JEH/GTM met with Dan Scott/Roisin Fairfax at PSA offices for general discussion and updates. Christine Braithwaite briefly attended to welcome GTM after long break.

JEH/GTM to meet with Alan Clamp, newly appointed Chief Executive of the PSA on Monday 31st March at PSA offices, London also JEH/GTM will attend PSA Annual Seminar on 1st April. Report to follow.

The Board discussed the new Accredited Register web site. After a few minor problems it is now running well and all agreed that it fitted in well with the corporate feel of the Alliance and it was easier to navigate.

JEH informed the Board that 2 new appointees had been confirmed for the Alliance's Investigate Panels and Ethics Committee. A 3rd panel member is still to be sourced.

The Annual Spring and Autumn Conferences were discussed and the speakers confirmed. Both events will continue to be held at Dunchurch Park Hotel Nr Rugby. Enrolments for the Spring event were robust.

Any Other Business

It was suggested that although the Alliance accredited the practical training at the College of Foot Health Practitioners, an additional accreditation by an independent qualified verifier would strengthen the process. GTM confirmed that such a person had been appointed.

Date of next meeting: to be confirmed.

Signed & Dated: 20/3/19

J E Hillam MD & Registrar

 26/03/19
Signed & Dated: J Falkner-Heylings

Director Clinical Studies

Signed & Dated: G Taylor-Munt 26/03/2019

Business Development & Compliance Director