

**MINUTES OF THE COLLEGE FOOT HEALTH PRACTITIONERS & ALLIANCE OF
PRIVATE SECTOR PRACTITIONERS**

ANNUAL SHAREHOLDER BOARD MEETING

TUESDAY 17TH SEPTEMBER 2019

PARKSIDE HOUSE, BLACKHEATH, WEST MIDLANDS

Attendees: John Falkner-Heylings (JFH)
Gilly Taylor Munt (GTM)
Janet Hillam (JH)

JH thanked everyone for attending and opened the meeting.

It was discussed JH retirement plan from both companies. It was proposed by JH that she would formally retire from both companies at the end of December 2019. It was agreed by all partners that this would be the most logical date as it was the financial year end for both companies.

In compliance with the current Shareholders Agreement, JH would formally write to the shareholders of both companies stating her intent to relinquish her shares back to the remaining partners on 31st December 2019.

It has been proposed and agreed that JH would continue as a consultant for both companies to continue on special projects which are current and also confidential.

It was also noted that JH had stepped down as MD of the College as from 1st August, a role already taken up by GTM, but continued to act as Company Secretary and Finance Director until the end of the year when her responsibilities would be fully relinquished to GTM.

Handover of the Alliance will commence as from 1st week November.

It was proposed and agreed that Ronald Munt would become Finance Manager.

JH presented that annual accounts for both companies. Both companies have shown to have increased profits on last year and year on year.

Projections for 2019 are in line for a continued positive uptake on organic growth for both companies.

Signed: John Falkner-Heylings

Dated:

Gilly Taylor-Munt

Janet Hillam